

Report of: Chief Officer, Consultant/Public Health

Report to: Leeds Health and Wellbeing Board

Date: 21st March 2024

Subject: Pharmacy Provision in Leeds

Are specific geographical areas affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of area(s):	See appendix 1.	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, access to information procedure rule number: Appendix number:		

Summary of main issues

This report provides an update about the current position of the Health and Wellbeing Board in relation to its role in pharmacy provision.

It is the responsibility of the Board to conduct a three yearly Pharmaceutical Needs Assessment (PNA). The current assessment for Leeds ends in September 2025 and plans are being drafted to commission a further PNA with the work scheduled to start in autumn 2024.

This is an extensive piece of work with Public Health Intelligence that includes collating and analysing all prescription and dispensing data for the city, mapping all pharmacy services, locations and opening hours across Leeds (including changes in demographics, housing developments, regeneration projects), formal consultation with the public and stakeholders, reviewing responses and publishing a report within this timescale.

The role of the Board also includes having an agreed process for pharmacy related notifications of changes in provision across Leeds and ensuring these notifications are shared and acted on. When NHS England receives pharmacy related notifications such as applications, changes to hours of service and closures, they ask for comments from the relevant Health and Wellbeing Board. These notifications also help to inform the PNA.

It is particularly important to ensure an effective PNA as pharmacies are a cornerstone of the 'left-shift' move to early intervention and care closer to home with interventions for

common conditions (cold and flu, BP measurement, advice on conditions that can be managed via self-care) increasingly delivered in pharmacies.

Recommendations

- To note the responsibilities of the HWB in relation to pharmaceutical service provision in Leeds
- To consider the information within the notification log, which will be shared with the HWB six monthly as described above, ahead of each public meeting
- To agree the proposed process outlined in this paper in regularly updating the HWB of changes to pharmaceutical service provision in Leeds.

1 Purpose of this report

- 1.1 This report provides an update about the current position of the Health and Wellbeing Board in relation to its role in pharmacy provision. The duties of the Health and Wellbeing Board in relation the Pharmaceutical Needs Assessment is further noted in this paper alongside an overview of the proposed process of regularly assessing pharmacy provision in Leeds. The HWB is further asked to consider the information within the notification log, which will be shared with the Board on a six monthly basis ahead of each public meeting

2 Background information

- 2.1 Section 128A of the NHS Act 2006, as amended by the Health and Social Care Act 2012, sets out the requirements for Health and Wellbeing Boards to develop and update pharmaceutical needs assessments. The Health and Social Care Act 2012 transferred responsibility for the developing and updating of Pharmaceutical Needs Assessment (PNAs) to Health and Wellbeing Boards (HWBs), becoming effective from 1st April 2013. The PNA is created to assess pharmaceutical services and outline how the provision of those services can meet the health needs of the Leeds population for a period of up to three years.
- 2.2 The current PNA for Leeds covers the period of 2022-2025. This PNA looked at the provision of pharmaceutical services across Leeds and assessed whether the needs of the population were being met and identified any potential gaps in service delivery. The full report can be found here: [LEEDS PNA 2022 -2025](#).

Duties of the Health and Wellbeing Board

- 2.3 After a PNA has been published, the HWB has specific duties. In summary the HWB must:
- Publish PNAs on a three-yearly basis
 - Publish a subsequent PNA sooner when it identifies changes to the need for pharmaceutical services which are of a significant extent, unless to do so would be a disproportionate response to those changes and;

- Produce supplementary statements which explain changes to the availability of pharmaceutical services in certain circumstances.

3 Main issues

Regular updates to the HWB

3.1 In Leeds, pharmacy related notifications such as applications, changes to hours of services, provision and closures are sent by West Yorkshire ICB and received by the Public Health Intelligence team. Our current process for doing this is:

- An email is forwarded from the Public Health Intelligence team to the Health and Wellbeing shared mailbox.
- The email is then saved, and the information is logged by the Health Partnerships Team on to a regularly updated spreadsheet.
- The email is then forwarded onto the Leeds ICB Medicines Optimisation team for consideration of any issues arising from the closure/opening/change to service (with reference to the PNA) and advise Health Partnerships of their advice
- Health Partnerships record the ICB Medicines Management advice
- The advice from ICB Medicines Management will be shared with Public Health Intelligence
- Consideration will be made, in conjunction with Public Health Intelligence and wider public health, decide whether a Supplementary Statement is required. All information received will inform the local Pharmaceutical Needs Assessment.

It is proposed that moving forward the Leeds HWB is updated of pharmaceutical services provision every six months , including:

- All logged pharmacy notifications will be shared with the Health and Wellbeing Board ahead of each public Board meeting.
- there will be a short recurring slot on the agenda for noting the Pharmacy Provision in Leeds Summary.
- This item will come as a C paper, items for noting, unless there are key strategic changes such as a significant impact from a provider closing key services.
- Within this, Board members are asked to note the information provided and will have the opportunity to share any comments.

Resources

3.2 Public Health Intelligence will deliver much of the work in supporting the PNA report, including compiling the data. A small Steering Group comprising Public Health Intelligence, NHS Medicines Optimisation, Community Pharmacy West Yorkshire and a public health consultant will oversee the report.

3.3 Consistent with the approach of the PNA 2022-25 and recognising the level of detail required to support an effective PNA, specialist support will be provided to develop and support with drafting the refreshed PNA.

4 Health and Wellbeing Board governance

4.1.1 Consultation, engagement and hearing citizen voice

4.1.2 Existing process of consultation is outline in section 3 of this report.

4.1.3 Consultation process regarding PNAs are well established and will be followed including in relation to engaging with relevant stakeholders and the draft refreshed PNA made available for comments before final assessment as consistent with Regulations.

4.2. Equality and diversity / cohesion and integration

4.2.1 The impact on diverse communities highlighted in the PNA will be considered. This will enable us to respond fully to meeting the needs of a changing and increasingly diverse population.

4.3. Resources and value for money

4.3.1 Public Health Intelligence will deliver much of the work in supporting the PNA report, including compiling the data. A small Steering Group comprising Public Health Intelligence, NHS Medicines Optimisation, Community Pharmacy West Yorkshire and a public health consultant will oversee the report.

4.3.2 Consistent with the approach of the PNA 2022-25 and recognising the level of detail required to support an effective PNA, specialist support will be provided to develop and support with drafting the refreshed PNA.

4.4. Legal Implications, access to information and call In

4.4.1 There are no legal implications, and the report is not subject for call in.

4.5. Risk management

4.5.1 Section 128A of the NHS Act 2006, as amended by the Health and Social Care Act 2012, sets out the requirements for Health and Wellbeing Boards to develop and update pharmaceutical needs assessments.

4.5.2 The Health and Social Care Act 2012 transferred responsibility for the developing and updating of Pharmaceutical Needs Assessment (PNAs) to Health and Wellbeing Boards (HWBs), becoming effective from 1st April 2013.

4.5.3 The relevant steering group highlighted in this report will work to ensure the Pharmaceutical Needs Assessment is completed on time, to the required standard and compliance as in the above Acts.

5 Conclusions

This report provides an update about the current position of the Health and Wellbeing Board in relation to its role in pharmacy provision.

The duties of the Health and Wellbeing Board in relation the Pharmaceutical Needs Assessment is further noted in this paper alongside an overview of the proposed process of regularly assessing pharmacy provision in Leeds.

The HWB is further asked to consider the information within the notification log, which will be shared with the Board on a six monthly basis ahead of each public meeting.

6. Recommendations

- To note the responsibilities of the HWB in relation to pharmaceutical service provision in Leeds
- To consider the information within the notification log, which will be shared with the HWB six monthly as described above, ahead of each public meeting
- To agree the proposed process outlined in this paper in regularly updating the HWB of changes to pharmaceutical service provision in Leeds.

7. Background documents

- Appendix 1 – Pharmacy notifications log.

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